

**Schedule of accommodation campaign**  
**"Accommodation campaign for newly admitted students - 2024"**

<b>2.08.2024</b>	Starting date for submitting applications.
<b>6.08.2024</b>	Closing date for submission of requests for consideration of Special Circumstances.
<b>8.08.2024</b>	Closing date for submissions.
<b>8.08.2024</b>	Closing for submission of corrected applications for consideration of Special Circumstances returned for correction for formal reasons.
<b>11.08.2024</b>	Closing date for submission of corrected ordinary applications returned for correction for formal reasons.
<b>13.08.2024</b>	Preliminary consideration of requests for consideration of Special Circumstances (without indicating a specific room).
<b>20.08.2024</b>	Publication of allotment lists indicating specific rooms via ESKS website.
<b>20-22.08.2024</b>	Submission of appeals.
<b>26.08.2024</b>	Providing the results of consideration of appeals.
<b>03.09.2024</b>	<p>The deadline by which the reservation fee must be credited to the university's designated account (the date of posting, not the transfer order from the applicant's account, is decisive).</p> <p>The deadline does not apply to those who receive places as a result of appeal. The correct deadline for payment of the reservation fee will be indicated in the referral on the ESKS website.</p>
<b>30.09.2024</b>	End of accommodation campaign.

## **Regulamin Akcja kwaterunkowa dla nowo przyjętych studentów**

1. The campaign takes place through the <https://esks.pw.edu.pl> system.
2. Only correctly and timely completed electronic applications will be considered for the campaign.
3. The application deadlines are specified in the Schedule of accommodation proceedings for newly admitted students and PhD students 2024 – July..
4. The campaign is only for newly admitted PW students and doctoral students who begin their studies in the 2024/2025 academic year.
5. Two types of applications can be made in the campaign, ordinary and for special circumstances.
6. Applications for consideration of special circumstances are those when the applicant has medical documentation supported by relevant medical opinions on the indication to receive a place out of turn or to receive a specific type of room, e.g., a room for wheelchair users or the visually impaired.
7. Applications to take into account special circumstances are considered by a special commission, the composition of which is listed in the application for the initiation of accommodation campaign.
8. The commission considering applications for consideration of special circumstances has the right to request documents to confirm the condition arising from the application and to ask for additional clarification.
9. Applications for which the documents expected by the commission are not provided will be rejected and will go for reconsideration already as ordinary applications..
10. Applications for special circumstances that are rejected will continue to participate in the accommodation action as ordinary applications.
11. By submitting an application, the student/ PhD student is only requesting a place in the ZDS resources and is not guaranteed to receive a specific room or type of room. Any changes in assignments will be possible after the accommodation action "Place Bank".
12. Information about preferred e.g. room types, room compositions, dormitories, or specific room numbers are only a guide for committees assigning specific places.
13. Submitted applications must be formally correct, i.e. have all mandatory fields filled in and have correct data filled in, especially the address of permanent residence. If the address of the WUT Dormitory is given, applications will be returned for improvement for formal reasons. Failure to improve the application in this regard will result in receiving a score of zero points, in the case of creating a ranking list.
14. A limited number of places are available for the campaign. Priority will be given to places based on applications for special circumstances. The remaining places will be distributed to applicants based on regular applications.

15. If the number of applications is greater than the number of places allocated for the campaign, a ranking list will be created, in which the main criterion will be the distance of the place of permanent residence from the Main Building of the Warsaw University of Technology (1 Plac Politechniki St., 00-661 Warsaw). Distance will be calculated in a straight line, one point will be awarded for each full kilometer of distance. Places will be awarded from the person with the highest number of points until the pool of places is exhausted.
16. Only those who have not been punished with disciplinary penalties during their accommodation at the Warsaw University of Technology Dormitories may take part in the campaign.
17. Only people who have no payment debts can participate in the campaign. Those who are not living in PW dormitories at the time of application, but have lived there before, must have a "settled" status. Otherwise, their applications will be rejected for formal reasons.
18. Those who receive a place in one of the WUT Dormitories will be obliged to pay a reservation fee of PLN 300 to the account number indicated in the referral.
19. Reservation fees of a minimum of PLN 300 must be posted before the expiration of the designated dates specified in the schedule of campaign. For those who receive places on appeal, the individual deadline set by the appeal commission applies.
20. Failure to pay the reservation fee in the required amount and by the deadline is equal to cancellation of the allocated place.
21. In the case of a reservation fee greater than the established 300 PLN, the overpayment will be credited towards the payment for the first month of accommodation..
22. Appeals can be made against a negative decision regarding the allocation of a place or if, as a result of the committee's decision, a place was allocated mistakenly, e.g., a man and a woman who did not apply to live together but were accommodated in the same room.
23. Appeals must have a justification for why they should be considered positively. Appeals without justification will be automatically rejected.
24. Appeals regarding dissatisfaction with the granted room type or specific location not caused by an error on the part of the committee will be automatically rejected.
25. The exchange of places or rooms, etc., will be possible within the framework of the Bank of Places campaign, after check-in..
26. The composition of the appeal committee is delineated in the annex accompanying the application to initiate the campaign.
27. The Zespól Domów Studenckich Manager holds the final authority in the decision-making process regarding appeals.
28. A certificate of place allocation will be issued only upon the receipt of the reservation fee..
29. Referrals generated as part of the campaign will be valid from September 27 to October 6, 2024.

30. Details pertaining to the procedure for the allocation of placements are encapsulated in the "Regulations for Granting Accommodation in Student Dormitories of the Warsaw University of Technology and Accommodation Fees," which constitutes an annex to Ordinance No. 22/2023 of the Rector of the Warsaw University of Technology.